

VDOT

PREQUALIFICATION

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All firms must be VDOT
prequalified *prior to the bid letting*
in order to:

- Bid VDOT projects
- Count toward the *construction* DBE goal (unless a service)

- All firms must be VDOT prequalified *prior to beginning any work* in order to:
- Perform any *construction related* activities on a project
 - (except for 2nd tier subs).

Firms supplying **services only** do not need to be prequalified.

A service is work that is predominantly labor.

Examples of services are:

- Engineering Design
- Inspection
- Surveying
- Traffic control
- Hauling
- Materials supply
- Shop fabrication

The rules for prequalification
reflect VDOT's commitment to:

- Safety
- Quality Construction
- Ability to Perform (on time)
- Increased Competition

Maximum bidding capacity has been eliminated.

Contractor's ability to secure a bond determines the amount of work that can be undertaken at one time.

Contractor declares his work classes based on his demonstrated experience and ability.

Safety is an integral and essential part of becoming, and remaining prequalified.

- Safety Evaluation
 - Industry standard EMR.
 - OSHA Logs
 - Contractor's safety program
 - Contractor's safety violations by any governmental agency in Va

Quality Level

As Indicated by Performance Evaluations

VDOT Form CPE Annual

(Contractor's Performance Evaluation*)

A CPE is done on every contractor or subcontractor on every project every year.

(You need an aggregate score of 85% or better)

*Firms with Probationary or Inactive status can use evaluations from other governmental agencies or letters of commendation from owners as a substituted for CPEs. Need to be of similar size and type work. Need three examples. Request a waiver prior to bidding.

Four levels of prequalification. (All levels except “sub only” can bid.)

- **Full Prequalification**
 - Safety Index and CPE aggregate score at least 85%
- **Conditional Prequalification**
 - For firms with failing Safety Index or CPE scores
 - No more than 1 job under \$1 million*
- **Probationary Prequalification (or Inactive)**
 - For firms with no work history with VDOT
 - No more than 3 jobs, each must be valued under \$2 million (so <\$6M total)*
- **Subcontractor Only**
 - Does not meet minimum criteria to bid

*A firm’s pre-qual status does not affect how much work can be undertaken as a **subcontractor**.

Go to the website

www.VirginiaDOT.org

Pick “Construction and Maintenance”

Scroll to **Prequalification Section**

click on the link:

[For Prequalification information and references](#)

The rules, forms and application is available on Construction website.

Fill-it forms

Must be signed and notarized, so submission to VDOT is via paper originals.

Names and other resources are also listed. (DMBE, Pre-qual list, BOWD center, USDOL)

Term is 3 years with some annual submissions.

Contractors participating on VDOT jobs are required to supply bonds, insurance, and register with eVA.

Questions?